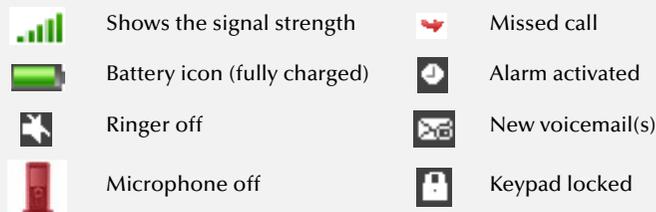


## 1 Control elements



## 2 Icons on display



## 3 Switch on and off

→ Hold down the key until the display backlight goes on or off.

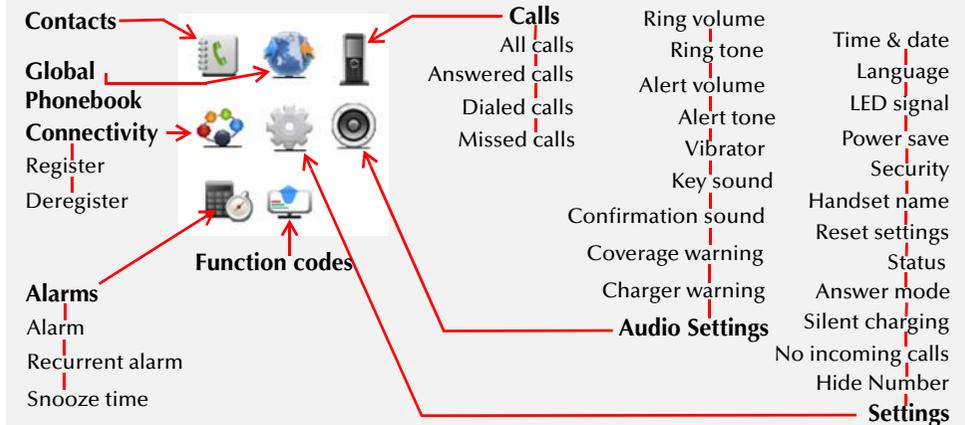
## 4 How do I use the menu?

To open the main menu, press the menu key .

Use the navigation key to select the menu items. Use the enter key to confirm your selection.

To terminate an action or return to the higher-level menu, press the key.

## Menu structure\*:



\* Depending on the firmware version you are working with, your menu may be configured differently.

## 5 I want to make a phone call.

→ Enter the number you want.  
The number can be corrected with the "Delete" function key.

→ Then press to start the call.  
The display shows the dialed number and the name of the contact.

*When making external calls, you may need to dial 0 first.*

## 6 The phone is ringing, I want to answer the call.

→ When a call is signaled, press the key to accept the call. The number appears on the display, and the caller's name is displayed if the number is stored in the phonebook.

To use the handsfree facility, pick up the call with the key.

## 7 I want to end a call.

→ Press to end the call. The connection is terminated. The duration of the call that has ended appears on the display.

## 8 I want to lock/unlock the keypad.

To avoid activating keys accidentally when carrying the phone, you can lock the keys:

→ Hold down the key.  
The display shows the icon. All keys are locked.

You can also set up automatic key locking:

→ In the menu, select "Settings --> Security", followed by the option "Automatic keylock".

→ Select the required time and confirm with the "Select" function key.  
If you do not press any keys for the set time, the keypad locks automatically. The display shows the icon.

**Note:** If a call comes in, the key lock is automatically removed. It is activated again immediately after the call ends.

#### Unlock keypad

→ To unlock the keys, hold down the  key.

### 9 I want to talk hands free.

You are making a call and using the earpiece.

→ Press the  key to activate the speaker. You can now talk hands free.

→ Press the  key again to deactivate the speaker.

### 10 I want to adjust the volume.

You are making a call.

→ Press  on the volume control to increase the volume.

→ Press  on the volume control to reduce the volume.

### 11 I want to mute the microphone.

You are making a call.

→ Press the  key.

The  icon appears. Your call partner cannot hear you.

→ To unmute the microphone, press the  key again.

### 12 I want to make a second call.

You are already making a call to a subscriber.

→ Press the "Hold" function key.

The connection is put on hold. Your conversation partner hears hold music.

→ Dial the number of the other required subscriber. The call is initiated.

→ Switch between the subscribers by pressing the "Swap" function key.

To terminate the current call, press the  key.

→ To activate the call on hold, press the "Retrieve" function key.

### 13 I want to connect two subscribers.

→ During an active call, press the "Transfer" function key.

The connection is put on hold. Your conversation partner hears hold music.

→ Dial the number of another subscriber and press the  key. The second connection is set up.

→ Notify the call to be transferred and press the "Transfer" function key. The call is ended. The subscribers are connected to one another.

### 14 I want to transfer a call without inquiry.

You have been called.

→ Press the  key.

→ Press the "Transfer" function key.

The connection is put on hold. Your conversation partner hears hold music.

→ Dial the number to which you want to forward the call and press the "Transfer" function key, followed by the "Hook on" function key. The call is immediately forwarded without inquiry.

### 15 I want to input text.

You need this function when you want to add, find or edit a name in the phonebook, for example.

→ The keys in the numeric keypad are assigned multiple characters. Press a key repeatedly to reach another character on the key.

**Example:** You want to input the letter "B" in input mode. Press the  key twice to do this.

- The  key contains special characters: . ? ! , - " @ + ; :
- To activate lower case/upper case/numbers: press the  key briefly.
- To insert spaces in the text: press the key  briefly.
- To delete a character: press the "Delete" function key briefly.

### 16 I want to edit my personal contacts.

You can create and edit a list of frequently used contacts. The contacts are stored only on your SwyxPhone. All entries are listed in alphabetical order.

→ Press the  function key.

A list of your personal contacts appears.

→ Select a contact and press the "More" function key. You have several options:

#### Add contact

→ Select "Add contact" and confirm with the enter key.

→ Enter the name and phone number(s) of the contact. Use the "Save" function key to confirm that the information is correct.

→ You can assign a particular call signal to the contact. Use the "Select" function key to define the setting.

→ Press the "Save" function key, followed by "Yes", to save the new contact.

#### Edit contact

→ Select "Edit contact" and confirm with the "Select" function key.

→ Edit the name or the number, and confirm the changes with the "Save" function key. Then select "Yes" to save the changes.

**Delete contact**

- Select "Delete contact" and confirm with the "Select" function key.
- Press the "Yes" function key to delete the contact.  
The contact is deleted and no longer appears in the list.

**Edit number before call**

- You can edit a number before making a call; for example, if you want to add a project code.
- Select "Edit before call" and confirm with the enter key.
  - Add the required numbers/characters and press the "Call" function key.
- Add contact to a speed dial key**
- Select "Speed dial" and confirm with the enter key.
  - Select the required key for speed dialing and confirm with the "Add" function key.
  - To carry out speed dialing, hold down the speed dial key of the required contact until the call starts.

**17 Call contacts from the Global Phonebook**

SwyxPhone D510 provides access to the Global Phonebook.

- Press the  function key.  
The Global Phonebook opens.
- Enter the first few letters of the required subscriber's last name.  
A list of subscribers appears.
- Use the navigation key to select the required subscriber.
- Press the "Call" function key.  
The call is initiated.

**18 I want to listen to my voicemails.**

If there are new voicemails for you, the  icon appears on the display.

- Hold down the  key until the voicemail inquiry call starts.
- Follow the Remote Inquiry menu instructions.  
**Note:** Your call forwarding must be configured for Remote Inquiry in this case. For more detailed information on this, please see the Online Help or contact your administrator.

**19 Tips & tricks****Select number from the caller list**

- Press the  function key. A list of the dialed, missed, and answered calls is displayed. The different call types are distinguished by the following icons: answered call , dialed call , and missed call .
- Use the navigation key to choose the number or name you want, and press the "Call" function key.

**Activate/deactivate acoustic call signaling**

- To deactivate acoustic call signals permanently, hold down the  key until the  icon appears on the display.  
A call is only signaled by the vibrator (see also **Switch vibrator on/off**).
- To switch the call signal back on, hold down the  key once again.
- When you hear the ring tone, press the "Silent" function key briefly to mute the phone temporarily. The phone will ring again on the next call.

**Search contacts during an active call**

- You are making a call.
- Press the  menu key.
  - Select "Contacts" or "Global Phonebook".

**20 Settings****Change the ring volume**

- In the main menu, select "Audio settings --> Ring volume" and press the enter key to confirm.
- Use the navigation key to set the volume you want.
- Press the "OK" function key to confirm the setting.

**Ring tone**

- In the main menu, select "Audio settings --> Ring" tone and press the enter key to confirm.
- Use the navigation key to select the required call signal. You can play back the ring tone with the "Play" function key.
- Press the "Select" function key to confirm the setting.

**Switch vibrator on/off**

- In the main menu, select "Audio settings --> Vibrator" and press the enter key to confirm.  
You can switch the vibrator on or off permanently, or set it so that it is triggered at the same time as or prior to acoustic call signaling.  
**Note:** If you switch off the vibrator permanently, and acoustic call signaling is off, a call is only signaled by the display on the screen.
- Select the required menu item with the navigation key and press the "Select" function key to confirm the selection.

**Language selection**

- In the main menu, select "Settings --> Language", followed by the required language, and confirm with the enter key.
- Press the "Select" function key to confirm the setting.  
The user language is changed.

All of the product and brand names mentioned here are registered trademarks of the respective manufacturer.  
04/2013 – Subject to technical changes.

